

## Punchout user guide

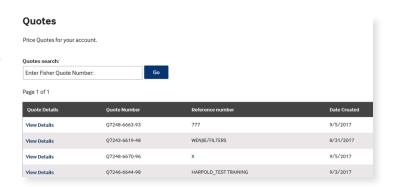
Quotes via Punchout



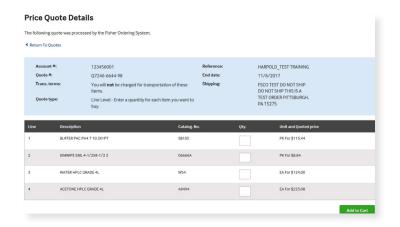
## Quotes via punchout

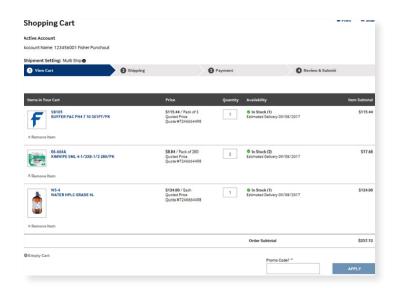
Click the Quotes link on either the upper right corner of the screen or navigation page.

- All unexpired, unrestricted quotes for the specific (9-digit)
  Fisher Scientific account number associated with the user will be displayed
- Only unrestricted quotes that have not passed the expiration date will be viewable to the user during the punchout session
- Quotes can be accessed in two ways:
  - User clicks View Details from quote list
  - User enters quote number and clicks Go
- The Price Quote Details page displays the following information:
  - Quote number
  - Account number
  - Expiration date
  - Transportation terms
  - Quote type
  - Available items for purchase
- Selected item(s) from quote may be added to shopping cart
- Quoted items are indicated as such in the cart (with the quote number and special price shown for each item being purchased from a quote)
- Additional items can be added to the shopping cart from other entry sources:
  - Other quotes
  - Product search
  - Order by Catalog Number
  - My Lists



**NOTE:** Restricted quotes will not display on the quotes listing page. Type the quote number into the search box to display a restricted quote.





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