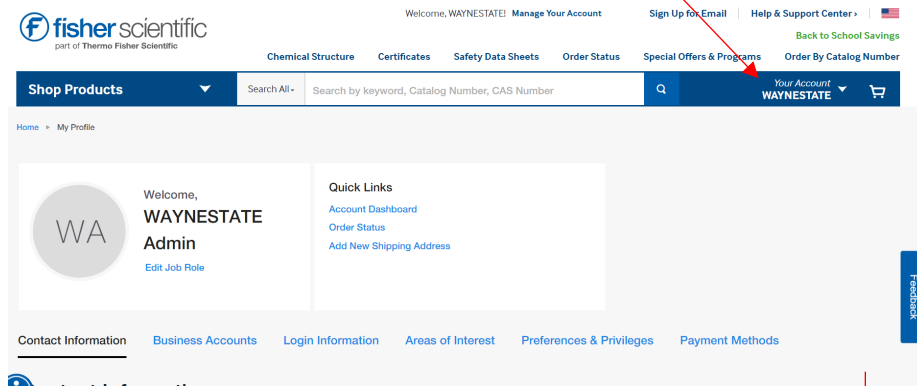


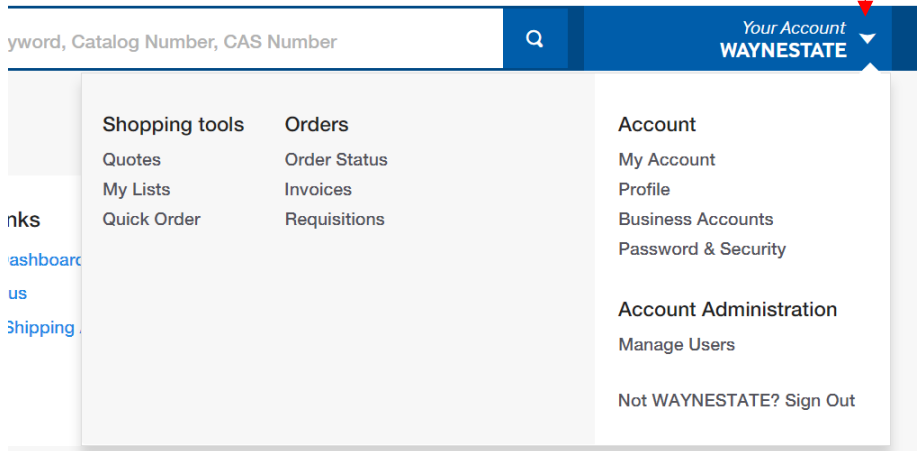
Step 1: Log into WayneBuy (steps on how to log into WayneBuy?)

Step 2: Punchout to Fishersci.com – Fisher Tile (maybe you could add a picture of the tile for reference?)

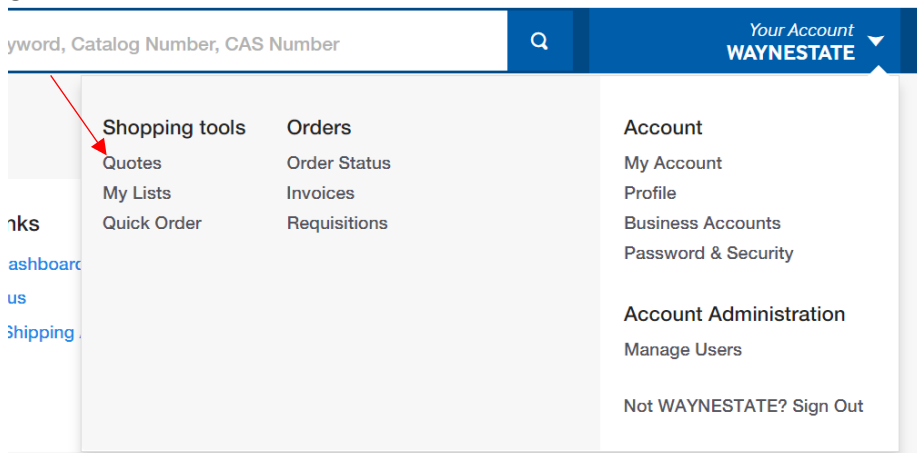
A. End-user is now logged into Fishersci.com under WayneBuy



B. Hover over the drop-down arrow under Your Account



C. Shopping Tools -> Quotes



- D. Account number should stay 534455-001
- E. Customer can search by Quote Number or by the quote list below

Quotes

Account: 534450001 WAYNESTATE

Search Quotes:

Sort By: Date Created - Newest to Oldest

Quote Number	Quote Type	Customer Reference	Created Date	Expiration Date	Quote Details
2228275266	Sales	QUOTE/MARBACH	16 August 2022	30 September 2022	View Details
2228275578	Sales	QUOTE/BOWEN	16 August 2022	14 November 2022	View Details
2228275593	Sales	QUOTE 08/16 HYEONJOO	16 August 2022	14 December 2022	View Details
2228275375	Sales	QUOTE/RIES	16 August 2022	30 September 2022	View Details


- F. Select specific Quote number for your order – you will have gotten a copy of your quote with the quote number from your sales rep Aleeha Krupa or Jordan Garcia
- G. Quote Details Screen
 - a. Ship-to address will over-ride and ship to the correct location based on the ship-to code provided by Wayne State. Do not change the ship-to address or call into customer service to have the address over-ridden manually.

Sales Quotation Details

Account Number	534450001	Quote Number	2228275266
Customer Name	KELSEY MARBACH	Quote Type	Select the item(s) you wish to order. Cart updates may affect pricing.
Customer Telephone Number	313	Created On	16 August 2022
Customer Email	JORDAN.GARCIA@THERMOPFISHER.COM	Valid Until	30 September 2022
Customer Fax Number		Payment Terms	NET 30 DAYS
Customer Reference	QUOTE/MARBACH	Sales Representative	ALEEHA KRUPA

Shipping Address	Billing Address
SPECIAL SHIP TO USE TC85 DETROIT, MI 48201	WAYNE STATE UNIVERSITY PO BOX 9056 DETROIT, MI 48202

- b. Select the items to 'Add to cart'

Line	Product	Price	Qty	Extended Price	Add to Cart
1	 Fisherbrand™ Economy Plain Glass Micro Slides Catalog Number 125493 MICRO SLD 3X1 IN PLAIN 144/GR <small>New Lower Price</small>	\$28.36 / GR	1	\$28.36	<input checked="" type="checkbox"/>

- c. Once you have selected all the items -> select 'Add to Cart' (again) at the very bottom

Subtotal \$172.47

Final charges will be calculated at the time of purchase.


Total \$172.47

Add to Cart

- H. Once that step is complete it will bring the customer to the Shopping Cart. If everything is correct, the customer will 'Return Cart to Purchasing Application'

Account: 534450001 WAYNESTATE

Print Share

Item	Price	Qty	Subtotal
 Fisherbrand™ Cover Glasses: Squares, Various Thicknesses Dimensions (L x W): 22 x 22 mm, Product Type: Coverglass No. 1, Th... Catalog number 12-542-BP	New Lower Price \$6.94 / Pack Quoted price Quote 2228275266	1	\$6.94

On Order (1) - Estimated delivery 10/04/2022

Delete Save for later

Forgot Something? Enter catalog numbers separated by a space.

Add to cart

Empty cart Save all for later

Return Cart to Purchasing Application

Order Summary

Subtotal - 1 items \$6.94

+ Add Promotion Code

Order Total \$6.94

Feedback

- I. The cart will appear back in WayneBuy where the customer will complete the purchase through WayneBuy (add in what it looks like on the WayneBuy end and how to complete the purchase?)