



**ADDENDUM TO PERSONAL SERVICES CONTRACT  
BETWEEN WAYNE STATE UNIVERSITY  
AND \_\_\_\_\_**

This addendum is hereby incorporated by reference and made a part of the contract between Wayne State University, hereinafter the Client, and \_\_\_\_\_, hereinafter the Consultant, on Personal Service Contract number \_\_\_\_\_, project \_\_\_\_\_.

The contract is modified as follows:

1. The amount of the consulting fee is changed from the amount of \$ \_\_\_\_\_, to an amount not to exceed \$ \_\_\_\_\_.
2. The contract end date has been changed \*  
From: \_\_\_\_\_ (mm/dd/yy)  
To: \_\_\_\_\_ (mm/dd/yy).

IN WITNESS WHEREOF, the parties hereto have executed this addendum through their duly authorized officers and representatives as of the date set forth below.

**WAYNE STATE UNIVERSITY**

**CONSULTANT**

\_\_\_\_\_  
Signature (Dean/Director)                      Date

\_\_\_\_\_  
Signature    Date

\_\_\_\_\_  
Printed Name                                      Title

\_\_\_\_\_  
Printed Name                                      Title

The only University officers who are authorized to sign for the University are defined in University Policy 2004-6, Contract Signatories. This Addendum must have the same signature as indicated by University Policy 2004-6. For example, contracts under \$25,000 may be signed by the appropriate Dean/Director, whereas, contracts for \$25,000 or more require the signature of a Vice President. See original PSC for specified officers and dollar limitations.

\* Note: Prior to the issuance of an Addendum to extend a time period, the Department must complete a new PSC Checklist and have it approved by the appropriate HR Consultant. The approved checklist must be submitted with the proposed Personal Services Contract Addendum and associated Purchase Requisition via Wayne BUY for processing by Procurement and Strategic Sourcing